

MERIT PROMOTION ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 04-030

OPENING DATE: 13 February 2004

CLOSING DATE: 1 March 2004

ANTICIPATED FILL DATE: 28 Mar 04

POSITION TITLE AND NUMBER

Fabric Worker, (Temp Prom)
MD#: 6021-655V, PDCN R4302100

UNIT/ACTIVITY AND DUTY LOCATION

Combined Support Maintenance Shop
(CSMS), Raleigh, North Carolina

GRADE AND SALARY

WG-3105-09 \$15.77 - \$18.42 per hour

EMPLOYMENT STATUS

Excepted Service

WHO CAN APPLY: The area of consideration for this announcement is the NCARNG Technicians Only. Applications will only be accepted from current Excepted employees of the North Carolina Army National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), Resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: OTAGNC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. **NOTE:** Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 ext. 6172/6431. Faxed or E-mailed copies will not be accepted.

QUALIFICATION REQUIREMENT: Must have 18 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application. In-service placement actions will be considered when applicable.

KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (with dates) that provided that KSA. It is required that this statement be attached to the application. Failure to do so will result in the applicant not being considered for this position. For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. Ability to read and interpret designs and blueprints and ability to sketch patterns.
2. Ability to repair and fabricate all types of fabric items, to include the ability to cut out patterns, sew pieces together, punch holes and attach hardware.
3. Knowledge of shop mathematics, including fractions, equations, and plane mathematics, and the ability to apply this knowledge to difficult calculations.
4. Ability to operate, repair and maintain sewing machines, punch presses and other equipment.
5. Ability to inspect items and determine the type and amount of fabric repair needed.
6. Skill in the use of a variety of hand and power tools.

MILITARY ASSIGNMENT: Assignment to a compatible Enlisted position in the NCARNG is mandatory. (ENL .CMF: 21, 63, MOS: 92S)

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

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CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment on the reverse side of this announcement. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program. 3. The recommended applicant will not be approved for appointment until the appropriate physical examination is completed.

PRINCIPAL DUTIES AND RESPONSIBILITIES: Fabricates canvas covers, tarpaulins and other canvas and leather items, come of which are difficult to construct and fit because of irregular configurations, uncommon shapes and sizes. Measures area, machinery or other object on which canvas is to be installed. Sketches pattern of item to be fabricated on heavy paper or cloth laying out, as necessary, circles, angles, curves and irregular shapes. Cuts out pattern; determines thickness and gauge of material needed. Cuts out all parts of item with heavy scissors. Sews parts of canvas and leather reinforcements together. Punches holes and inserts grommets into canvas using grommet machine. Replaces hardware on canvas and webbing. Attaches tack button by clinching tack and buttons to material with hammer and wood block or by fastening with tack-button machine. Prepares and circular stitches iron rings. Inserts brass grommets using die, lead block, hollow steel cutter and punch, fastener anvil, riveting hammer, and wood mallet. Inserts eyelets. Attaches tabular or belt rivets to canvas and webbing items. Installs tent slips; attaches other types of hardware to canvas equipment and tentage slips by chapes. Cuts out and attaches various types of billets to canvas equipment. Affixes rolled end, angled short end, and wide webbing straps. Fabricates stitched grip and rope reinforced strap handles. Replaces damaged parts of suspenders. Upholsters vehicles. Examines vehicle to determine extent of repair. Strips upholstery from seat assemblies. Repairs or replaces defective seat parts such as frames, springs, and padding using hardwood or plywood, insulating pads, foam rubber, twill, adhesive tape, tie wire, tacks, and burlap. Measures, cuts, and sews new covering, using head shears, and single needle, and lockstitch machine. Installs and secures interior trim such as a door cowl panels, arm rests, metal trim, and door and window handles. Cuts out and installs new floor mats, carpeting, and weather stripping. Repairs worn or damaged leather equipment and attachments. Hand sews leather using saddler's stitch or running stitch and tools such as stitch maker, awl, fid, and needles. Machine sews items made of soft leather. Fastens pieces of leather together and joins edges by thonging when decorative effect is desired. Finishes edges and surface of leather. Replaces missing or damaged buckles. Performs maintenance, e.g. service, adjustments, and cleaning on power sewing machines and tools utilized. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS: 1. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 2. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or Pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 3. A PCS will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date. Applicants will be advised in writing at the interview. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment. 5. Individual selected will be returned to previous position held upon completion of temporary promotion.

DISTRIBUTION:

A, B, C-2, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1

INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974